

Week/ **Main Topics** Session 1 1.1 Introduction to Food & Beverage 1.2 Hygiene Grooming Attitude" 2 2.1 Buffet Restaurant meal service and time of opening and closing of restaurant 2.2 A la Carte Restaurant meal service and time of opening and closing of restaurant 3 3.1 F&B Signature outlets 3.2 Types of different service and time of opening and closing of bar {Pool & Beach Service} 4.1 Meal Plan Abbreviation 4 4.2 Types of Linen 5 5.1 Different types of crockeries, glassware, silverware 5.2 Cleaning of crockeries, glasswares, silverwares & Handling Breakages 6 6.1Chemical products & Cleaning of chairs & tables 6.2 Side station set up 7 7.1 Table set up à la carte 7.2 Table set up Buffet 8.1 Welcoming/Greeting & Seating of the guest 8 8.2 Understanding of QR Code process 9 9.1 Beverage service + Set up of a service tray 9.2 Basic Knowledge of Wine/Sparkling wine & Champagne 10 10.1 Pick up food from kitchen for à la carte 10.2 Clearing of plates 11 11.1 Crumbling of the table 11.2 Digestif and Hot beverage service 12 12.1 Bill presentation and bids farewell to guests 12.2 Product Knowledge